



7234 W. Madison, Forest Park, IL 60130  
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www.baubosgarden.com

## “GARDEN PARTY” EVENT LEASE AGREEMENT

**HOST (Lessee) NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE NO.** \_\_\_\_\_

**CELL NO.** \_\_\_\_\_

**EMAIL** \_\_\_\_\_

**Agreement made on** \_\_\_\_\_, 20 \_\_\_\_

**Date of Event** \_\_\_\_\_

**Type of Event** \_\_\_\_\_

**Hours of Event** \_\_\_\_\_

**Set- up starting at** \_\_\_\_\_

**Cleanup ending at** \_\_\_\_\_

**Number of guests expected** \_\_\_\_\_

**Name of Guest of Honor (if applicable)** \_\_\_\_\_

**Special instructions**

\_\_\_\_\_

\_\_\_\_\_



Security deposit \$ \_\_\_\_\_ Check # \_\_\_\_\_

Credit Card \_\_\_\_\_

Expiration Date \_\_\_\_\_

**EVENT LEASE: TERMS AND CONDITIONS AS FOLLOWS:**

\_\_\_\_\_ (lessee) leases time and space at Baubo's Garden (lessor), 7234 W. Madison, Forest Park, IL 60130.

1. Guests must spend a minimum of \$500.00 collectively on Baubo's Garden store merchandise. If this minimum is not met, there will be a \$150 fee charged for the rental of the premises. The deposit will be kept towards this fee and the credit card will be charged for the balance.

Lessee accepts full responsibility for any damage that may occur. A credit card shall be given to be used for this security deposit. The credit card will not be processed unless lessee fails to a) cleanup is not done by end of event (there will be an additional \$25 fee for any additional cleanup required by owner, which will be taken out of the deposit, b) when damage is sustained to merchandise, displays or the premises as a consequence of the action or inaction of lessee, persons servicing lessees event, or lessee's guests.

2. FOOD: Food and drink must be brought in ready-to-serve. Baubo's Garden is not a licensed caterer, nor is the store licensed to sell liquor. All paper goods and utensils are responsibility of Lessee.

Lessee shall be allowed to use the catering service of it's choice or bring in their own. Lessee shall be responsible for the actions, food preparation, and liabilities of the said catering services. Lessee agrees to protect, indemnify, defend and hold harmless lessor from any liability or claims of whatever nature arising out of or in connection with, but not limited to the negligence, errors, omissions, actions or inactions of said caterer. The kitchen on premises can be used for the following:

- refrigerator for storage of drinks and food as determined by lessor and lessee
- food shall not be cooked in the kitchen
- microwave on premises may not be used for food preparation

Foods are limited to hors d'oeuvres, finger foods; unless otherwise agreed upon between lessee and

lessor. No products which tend to cause lingering odor or potential spill damage to the floors or merchandise may be used.

3. BAR: Wine, beer and soft drinks are permissible to be brought in and served by Lessee. Lessee agrees to protect, indemnify, defend and hold harmless Lessor from any Liability or claims of whatever nature arising out of or in connections with serving or consumption of the said beverage. Lessee, it's agents, servants, employees, or bartenders shall not serve guests and/or patrons alcohol when that person is under lawful age or when the person is intoxicated and his/her judgment is impaired as a consequence of alcoholic consumption. It will be the duty of Lessee to prevent any guest or patron to refrain from driving a motor vehicle if that person has become legally intoxicated by definition/standard of the State of Illinois.

4. This is a private function. Baubo's Garden will not be held liable or responsible for any accidents to persons or property caused by negligence, intentional acts, or other fault, arising out of lessee's use of Baubo's Garden and further agree to hold the same harmless and indemnify them as to any legal action that may ensue because of lessee's fault.

5. In the event of a cancellation, Lessee will be refunded the deposit if notice is given 2 weeks prior to event. If no notice is given deposit will not be refunded.

6. RETURN OF PREMISES: Lessee shall return the premises to Lessor with all items stated below done by the times stated above. Lessee shall be responsible for all damage caused to the premises as a consequence of its actions, inactions, and or negligence or the actions, inactions, or negligence of its guests, invitees, caterers, bartenders, servers, and servicers of the occasion and all damages may be assessed against Lessee's credit card.

All trash must be placed outside the back door in sealed bags supplied by the lessor.

No smoking inside of the building.

No decorations can be affixed to any store fixture or wall.

All personal items, food, beverages, liquor, decorations, flowers, dishes, chairs, tables, rentals etc., that are not the property of Baubo's Garden, must be removed prior to leaving after the event.

7. Guests are allowed only in the front of the store and to use the washroom. They are not allowed into the kitchen or beyond. Only the "host" and/or specifically designated servers are allowed in the kitchen area.

Lessee: \_\_\_\_\_ Date: \_\_\_\_\_

Baubo's Garden: \_\_\_\_\_ Date: \_\_\_\_\_